



**UNITED INDIA INSURANCE COMPANY LIMITED**  
**REGIONAL OFFICE BHUBANESWAR, BLOCK – A, 5TH FLOOR, OCHC BUILDING, UNIT –III,**  
**KHARAVELA NAGAR, BHUBANESWAR, ODISHA – 751001, PHONE – 0674-2391837**

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**QUOTATION FOR PURCHASE OF EAR-TAGS FOR INSURING LIVESTOCK**  
**ANIMALS OF GOVERNMENT CATTLE BUSINESS (OLRDS)**

**TERMS AND CONDITIONS**

1. Interested vendors may collect quotation documents from 10.06.2021 to 30.06.2021 during office hours from the above address or these forms can be downloaded from tab Tenders / RFPs on Company's website <http://www.uiic.co.in>
2. The terms and conditions shall form part of quotation to be submitted by the bidder.
3. The bids should be completed in all respects and no column to be left blank. 'NIL' or 'NOT APPLICABLE' to be marked, where there is nothing to report. All pages of quotation documents are to be signed by the Owner or authorised signatory of the bidder. Any cutting/ overwriting/ use of white ink etc. should be duly signed by the bidder. The quotation selection committee reserves the right to reject incomplete quotation or in case information submitted is found to be incorrect.
4. The bids should be duly sealed separately in two envelopes super scribed "**Technical Bid for purchase of ear tags for insuring livestock animals**" and "**Financial Bid for purchase of ear tags for insuring livestock animals**". Both the sealed envelopes to be put in third envelope super scribed "Quotation documents for purchase of ear tags for insuring livestock animals", along with the Terms & Conditions of quotation duly signed and addressed to **Shri L Jyothi Prasad, Chief Regional Manager**, at above address and to be received on or before 30.06.2021 by 04:00pm.
5. The Company shall not be responsible for quotations lost in Transit / Postal delay. The quotation documents received after the due date and time or incomplete quotations shall be rejected summarily. No correspondence in this regard shall be entertained. No Brokerage/Commission is payable. The Technical bids will be opened on 01.07.2021 in the presence of bidders.
6. Rate of the ear tag per unit is the basis for finding out the L1. The exact number of cattle (small or large animals) is not yet declared by the respective districts. The supply order for tags shall be as per the no of tag count declared by the respective districts mapped to our respective operating offices. Operating offices will place the purchase order of the ear tags and ear tag applicators district wise separately.
7. The vendor should necessarily liaise with National dairy development board (NDDB) only and get unique 12 digit identification number allotted by them for each ear tag.
8. Delivery of ear tags to any of our mapped offices (BO ANGUL (260101), BO BHUBANESWAR (260201), BO 2 CUTTACK (260302), DO SAMBALPUR (260400), BO BARGARH (260401), DO BERHAMPUR (260500), BO BHAWANIPATNA (260501), BO DAMANJODI (260502), BO JEYPORE (260503), BO ROURKELA (260601), DO BALASORE (260700), BO BARIPADA (260701)) in the all 30 districts ( ANGUL, BOUDH, BALANGIR, BARGARH, BALASORE, BHADRAK, CUTTACK, DEOGARH, DHENKANAL, GANJAM, GAJAPATI, JHARSUGUDA, JAIPUR, JAGATSINGHAPUR, KHORDHA, KEONJHAR



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(KENDUJHAR), KALAHANDI, KANDHAMAL, KORAPUT, KENDRAPARA, MALKANGIRI, MAYURBHANJ, NABARANGPUR, NUAPADA, NAYAGARH, PURI, RAYAGADA, SAMBALPUR, SONEPUR and SUNDARGARH) of Odisha has to be arranged by the vendor at their cost.

9. The offer should be valid up to 12 months after the final selection of L1 vendor by the competent authority. During the validity period of offer the bidder should not withdraw or modify the offer in terms of price and other terms and conditions quoted in the technical or financial bids.

10. There should not be any deviation in the terms and conditions as has been stipulated in the quotation documents. Any conditional bids received shall not be considered and will be summarily rejected in the very first instance without any recourse to the bidder and shall not be evaluated.

11. The technical bid should be accompanied with copy of this document of Terms and Conditions with each page duly signed by authorised signatory of the bidder, who has signed the bid, in token of acceptance of terms and conditions of quotation.

12. Participation in the quotation process does not entail any commitment from the Company and it reserves right to reject any/all offers including that of lowest bidder without assigning any reasons. The Company also reserves right to amend /modify/ alter any or all of the terms and conditions/ date of the quotation at any time before the process is finalized.

13. Queries/clarification/ documents if any raised/ sought by the Company subsequent to opening of Technical bid to be answered/ submitted by the bidder within the prescribed date. In case no reply is received from bidder the bid shall be rejected.

14. For any pre- bid queries, submission queries, prospective bidders may contact the above address or through mail id to [bppatra@uiic.co.in](mailto:bppatra@uiic.co.in), [pitamberbehera@uiic.co.in](mailto:pitamberbehera@uiic.co.in), [prabhanjanmishra@uiic.co.in](mailto:prabhanjanmishra@uiic.co.in),

15. **Bid evaluation:** The bid evaluation will be two stage i.e. Technical and Financial. First stage will be technical. The bidders that are technically qualified (I stage) shall be considered for financial evaluation i.e. Stage II in accordance with Financial Bid.

16. **Miscellaneous:**

- Non- fulfilment of any of the above terms shall result in rejection of the bid.
- The selection committee reserves the right to reject all or any quotation without assigning any reasons thereof.

17. **List of Enclosures:**

Each page and all details provided should be duly signed by the authorised signatory. All undertakings provided shall be on the letterhead duly signed and stamped by the authorised signatory.